Learning Agreement Compilation Guide

Call for Erasmus+ Mobility for Study
OUTGOING STUDENTS

COMPILATION OF THE LEARNING AGREEMENT

To ensure that the selected **activities abroad** correspond to the **Italian courses,** consult the **Erasmus+ Representative** of your course of study

The list of the **Erasmus+ Representatives** for each Course of Study

Codice C.d.L.	Corso di Laurea	Referente Erasmus
L4	Disegno Industriale *(L. triennale)*	Alessandra Rinaldi
L4	Design Tessile e Moda *(L. triennale)*	Lamia Hadda
L21	Pianificazione della Città, del Territorio e del Paesaggio *(L. triennale)*	Elena Tarsi
L17	Scienze dell'Architettura *(L. triennale)*	Giulia Misseri
LM4 cu	Architettura *(L. Magistrale a Ciclo Unico)*	Gabriele Bartocci
LM4	Progettazione dell'Architettura *(L. Magistrale, +2)*	Fabrizio Battisti
LM4	Architectural Design (iCAD) *(L. Magistrale, +2)*	Valerio Alecci
LM3 – LM69	Architettura del Paesaggio *(L. Magistrale, +2)*	Tessa Matteini
LM12	Design *(L. Magistrale, +2)*	Elisabetta Cianfanelli
LM12	Design Sistema Moda *(L. Magistrale, +2)*	Elisabetta Cianfanelli Paolo Franzo
LM48	Pianificazione e Progettazione della Città e del Territorio *(L. Magistrale,+2)*	Elena Tarsi

COMPILATION OF THE LEARNING AGREEMENT

Only after **making an agreement** with the Representative it is possible to continue with the compilation of the document according to the following instructions

COMPILATION OF THE LEARNING AGREEMENT

Erasmus+

Online Learning Agreement
Student Mobility for Studies

General information

Student	Last name(s)	First name(s)	Date of birth	Nationality	Gender	
						→ Student information
	ESI		Study cycle	Field of education (ISCED)	Field of education (clarification)	
	do not fill in					**→ Student information**

Sending Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone	
	Università degli Studi di Firenze	Architecture	I FIRENZE 01	Italy	Emanuela Ferretti; archint@unifi.it 055 2755422	**→ Sending University Data**

Receiving Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone	
						→ Receiving University Data

The level of language competence in_____[indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:
A1 □ A2 □ B1 □ B2 □ C1 □ C2 □ Native speaker □

→ Level of the required language proficiency

Search 'Field of education' here :
https://www.unifi.it/upload/sub/studenti/2122/erasmus%2B_outgoing/All3_codici_ISCED.pdf

Example:
Field of education (ISCED) : **0731**
Field of education (clarification) : **Architecture and town planning**

COMPILATION OF THE LEARNING AGREEMENT

Mobility type and duration

Mobility type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
• Semester(s) □ / Virtual component *(only if applicable)* □ • Blended mobility with short-term physical mobility □ • Short-term doctoral mobility □ / Virtual component *(only if applicable)* □	Planned period of the physical mobility: • from [day (optional)/month/year] .... • to [day (optional)/month/year] ....
Please note: Based on the above selection, the relevant tables will be generated in the Online Learning Agreement to describe the study programme and recognition. Only applicable tables and fields below will be visible to the student, sending and receiving institution.	

Estimated mobility period

SEMESTER (S) : Choose this mobility type if you plan to undertake a traditional study abroad programme with a duration of 2 months (or one academic term) up to 12 months. You also have the option of adding **'VIRTUAL COMPONENT'** to the study mobility before, during, or after, in case it is intended to undertake a virtual component during the mobility period.

BLENDED MOBILITY WITH SHORT-TERM PHYSICAL MOBILITY : Choose this mobility type if you are applying to undertake a short-term mobility abroad with a duration of 5-30 days and a **mandatory virtual component**. This choice applies to students who cannot participate in the traditional study mobility due to various reasons (field of study, fewer opportunities)

SHORT-TERM DOCTORAL MOBILITY : Doctoral students select this type of mobility when applying to undertake a short-term physical mobility of 5-30 days. If doctoral students plan to add **'VIRTUAL COMPONENT'** to their mobility period, they must also select the optional virtual component as part of their mobility type.

COMPILATION OF THE LEARNING AGREEMENT

Study Programme at the Receiving Institution
Mobility type: Semester(s)

Table A	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion

Course Code

Courses chosen at the Receiving University

Recognition at the Sending Institution
Mobility type: Semester(s)

Table B	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition
					Yes □ No □
					Yes □ No □
					Yes □ No □
					Yes □ No □

Exams to be recognized in Italy

N.B. **Automatic recognition** means that the student is granted recognition of the foreign examination without the need for further integrations upon return, provided that the student has passed the examination abroad. Since partial recognition is not provided, the **"yes"** box will need to be selected.

COMPILATION OF THE LEARNING AGREEMENT

If applicable, description of the virtual component at Receiving Institution and recognition at the Sending Institution

Mobility type: Semester(s)

Table C	Component code (if any)	Component title or description of the study programme at the Receiving Institution	Short description of the virtual component (obligatory field):	Number of ECTS credits to be awarded	Automatic recognition
					Yes □ No □

To be filled in if the mobility type is SEMESTER

Study Programme at Receiving Institution and recognition at the Sending Institution

Mobility type: Blended mobility with short-term physical mobility

	Component code (if any)	Component title or description of the mobility programme	Short description of the virtual component (obligatory field):	Number of ECTS credits to be awarded	Automatic recognition
					Yes □ No □

To be filled in if the mobility type is BLENDED

Study Programme at Receiving Institution and recognition at the Sending Institution

Mobility type: Short-term doctoral mobility

	Component code (if any)	Component title or description of the mobility programme	Short description of the virtual component (optional field):	Number of ECTS credits to be awarded	Automatic recognition
					Yes □ No □

To be filled in if the mobility type is SHORT TERM DOCTORAL

COMPILATION OF THE LEARNING AGREEMENT

Commitment of the three parties
Any Mobility type

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Online Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Date, signature, stamps

Commitment	Name	Email	Position	Date	Digital Signature
Student			*Student*		
Responsible person at the Sending Institution					
Responsible person at the Receiving Institution					

— **Student**

— **Università di Firenze**

— **Receiving University**

COMPILATION OF THE LEARNING AGREEMENT

It is possible to include (in Table B):
- mandatory exams and/or required internship
- free-choice courses (e.g., Thematic Seminars)
- thesis research (with the code of the final exam)

...check if they are present in your **Study Plan (Piano di Studi)** or update it as soon as possible

ATTENTION!

| Sum of credits earned abroad | ≥ | Sum of credits intended to be recognized at the UniFi |